



लोक सेवा आयोग

केन्द्रीय कार्यालय



कमलपोखरी, काठमाडौं

Invitation for E-Quotation

Date of first Publication: 2082-06-08

1. The Public Service Commission invites E-Quotations from registered Suppliers for the supply and delivery of following goods and services.

S.N.	Contract ID No.	Particulars	Bid Security Amount (NRS)	Cost for Bid Document (NRS)
1	01/2082/83	Supply of Photocopy Paper	44000.00	1000.00
2	03/2082/83	Office compound and building Sanitation (Kamalpokhari and Anamnagar)	35200.00	1000.00
3	04/2082/83	Supply of Photocopy/Printer Toner cartridge	43700.00	1000.00
4	05/2082/83	Supply of Envelope and Cloth Bag	43500.00	1000.00
5	06/2082/83	Supply of Office Goods and Stationery	43400.00	1000.00
6	08/2082/83	Supply of Optical Mark Reader Answer Sheet	42000.00	1000.00

2. Eligible Bidders may obtain further information and inspect the Bidding Documents at Public Service Commission, Kamalpokhari, Kathmandu, Nepal at office hrs. Telephone no. 01-4771492 or may visit PPMO website www.bolpatra.gov.np/egp.
3. The Sealed Quotation document is available online and can be downloaded from e-GP system: www.bolpatra.gov.np/egp. Interested bidders shall register in the e-GP system and deposit the cost of bidding document in the following bank.
Name of the Bank : Rastriya Banijya Bank Ltd.
Name of Office : Public Service Commission
Office Code No : 210003501
Account No : 1000100200010000
Revenue Head No : 14229
4. Interested bidders shall submit the electronic Quotation through PPMO's website www.bolpatra.gov.np/egp on or before 12:00 hrs. 9 October 2025. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 14 hrs. 9 October 2025 at Public Service Commission, Kamalpokhari, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by minimum bid security amount, which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in **Deposit Account Holder's Name: District Treasury Controller Office, Babarmahal, Deposit Account No. [120-1200-001-002524] at [Nepal Rastra Bank, Thapathali Kathmandu]** and submit the receipt of the deposited amount of cash along with the electronic Quotation.
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.